

# Budget

We would like to understand how you would use Khyentse Foundation funds if you are awarded a scholarship or grant. Examples of budget categories include salaries, travel, living expenses, accommodation, equipment, or other specific costs associated with your project.

This page is an example of a budget. It is intended to give you an idea of categories you might include in your budget. Some of these categories may not apply to you; include the ones that are relevant to your request. Be sure to include all expenses that are covered in your application.

Be clear and specific in your budget items; for example, “air travel from Kathmandu to Delhi” or “rent per month in Colombo.”

## INSTRUCTIONS

- KF is able to offer funding for scholarships and grants because of the generosity of our donors. Please request only what you need.
- List all expenses that are associated with your proposal.
- The example budget shows many categories, but not all may apply to your project.
- Include only the categories that are relevant to your proposal.
- All amounts should be in US dollars (\$).
- Preference will be given to applications with a clear budget.

Item	Amount Needed (US\$)	Amount Requested from KF (US\$)	Notes
Teacher salary	2,500	2,500	salary for one year
Food	5,000	2,500	food for 25 students for one year
Travel	1,000	0	return ticket NY to Delhi
Accommodation in Delhi	500	0	
Living expenses in Delhi	100	0	Food and travel costs
Website hosting	100	0	
Printing	50	0	student materials
<b>TOTAL</b>	<b>\$9,250</b>	<b>\$5,000</b>	